

The authorised activities according to art.5, paragraph 1, letter a) and letter b) of the DM 269/2010<sup>1</sup> are:

- Private investigations
  - Business investigations
  - Commercial investigations
- Insurance investigations
  - Defensive investigations
  - Commercial informations

ACTIVITIES	DESCRIPTION	CODE
OPEN SOURCE INTELLIGENCE	Collection, selection and analysis of information from open sources.	OSI
HUMAN INTELLIGENCE	Collection of information from people who can report useful information.	HUI
FINANCE INTELLIGENCE	Application of investigative methodologies to collect, analyse and evaluate accounting, economic and financial data.	FIT
DIGITAL FORENSICS	Forensic science which includes the retrieval and analysis of information in digital format.	DIF
SITE INSPECTION	Inspection to detect useful information to support the investigative activity.	SPR
DYNAMIC/STATIC SURVEILLANCE	Static and dynamic surveillance (so-called shadowing) also by means of electronic instruments.	OSD
INFORMATION TECHNOLOGY	Management, processing and analysis of data, acquired by technological tools, for investigative purposes.	ITC
INTERNAL INVESTIGATION	Collection of information also found directly at the client's offices.	INI
MISTERY SHOPPING	Incognito purchases aimed at ascertaining: procedures, KPIs, customer diversion, unfair competition and all those facts that may be useful to the client.	MIS
UNDOCUMENTED INTERVIEW	Undocumented interview pursuant to art. 391 bis cpp (Italian Code of Criminal Procedure), paragraph 1, aimed at finding circumstances that can be useful for the purposes of the investigative activity.	CND
ACCESS EX ARTT. 391 SEXIES AND SEPTIES	Access to places, as governed by articles 391 <i>sexies</i> and <i>septies</i> cpp (Italian Code of Criminal Procedure), to view places, things, to proceed with their description, to perform technical, graphic, planimetric, photographic or audiovisual surveys.	ACS
TECHNICAL ACTIVITIES INTEGRATIVE TO THE INVESTIGATION	Research and / or correlation of data, transcriptions of audio recordings (so-called unwinding), support for audio / video recordings acquisitions.	ATI
PROFILING	Behavioral and investigative analysis on partially or totally unknown subjects.	PRF
THREAT ANALYSIS	Criminological method for determining the level of danger and the source of the damage.	ANM
CONSULTING AG	Assistance and advice to the Judicial Authority.	CAG
SECOND INSPECTION	Consulting activities in order to highlight any conflicting elements on the results of the technical activities presented by the counterparty.	CPE
AUDIT	Activities aimed at ascertaining facts, checking procedures and compliance, through interviews and analyzes.	AUD
COMMERCIAL INFORMATION	Collection, analysis, processing, evaluation and evaluation of economic data, financial, credit, asset, industrial, productive, entrepreneurial and professional activities of individual companies, also partnerships, legal entities, bodies or associations as well as natural persons, in compliance with current national and community legislation on the protection of privacy.	INC

ROLES	DESCRIPTION	MINIMUM HOURLY FEE	CODE
SURVEY MANAGER	Professional in charge of planning, strategic programming, coordination and control of investigation activities, as well as the economic estimate of the investigative project.	€ 70.00	SUR
COMPLIANCE MANAGER	Professional assigned to deal with compliance and integrity issues with a multidisciplinary approach aimed at analyzing the activity from a legal and technical point of view.	€ 80.00	COM
SENIOR INVESTIGATOR	Prefectural license holder pursuant to art. 134 T.U.L.P.S. <sup>2</sup> and authorised pursuant to art. 222 of Legislative Decree 271/89 <sup>1</sup> .	€ 150.00	INS
INVESTIGATOR	Investigator in possession of the requirements pursuant to art. 4 co.2 letter c) of Ministerial Decree 269/2010 <sup>1</sup> .	€ 100.00	INV
OPERATIONAL INVESTIGATOR	Employees specialized in operating activities (CIIE - Collaborator for elementary investigative assignments).	€ 60.00	INO
EDITOR MANAGER	Professional involved in the selection, analysis and integration of investigative outcomes and the preparation of the investigation file.	€ 70.00	EDM
INTELLIGENCE ANALYST	Professional in charge of analysis and research OSInt (Open Source Intelligence), SocMInt (Social Media Intelligence) and HUMInt (Human Intelligence).	€ 70.00	INA
FINANCE ANALYST	Professional specialised in finance and economics.	€ 70.00	FIA
DIGITAL ANALYST	Professional specializing in forensic acquisitions of digital evidence.	€ 70.00	DIA
SECURITY MANAGER	UNI <sup>3</sup> 10459 <sup>4</sup> certified specialised professional in the organization, management and assumption of responsibility in the security field.	€ 150.00	SEM
INVESTIGATIVE PSYCHOLOGIST	Expert professional in the psychological approach with an investigative methodology aimed at the qualitative analysis of behavioral dynamics.	€ 150.00	PSI

- NOTE:
1. Italian Law.
  2. Consolidated Law on Public Security Laws – Italian Law.
  3. UNI is the acronym of the Italian National Unification, a private association that develops and publishes technical standards for all industrial, commercial and tertiary sectors. Represents Italy in the European (CEN) and world (ISO) standardization organizations.
  4. The UNI 10459 standard defines the requirements relating to the professional activity involved in the security process, that is, the person whose knowledge, skills and competences are such as to guarantee the overall management of the process.

#### DOGMA S.p.A.

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##### certificazioni | certification



UNI EN ISO 9001  
ISO IEC 27001  
UNI 10459:2017

##### contatti | contact

www.dogma.it  
 info@dogma.it  
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## GENERAL CONDITIONS

EXPENSES	DESCRIPTION	PARAMETER	MINIMUM RATE	CODE
BACK OFFICE	Practical investigation and administrative management.	lump sum	€ 400,00	BACK
KILOMETRIC ALLOWANCE	Mileage allowance for vehicles used in investigations.	Km	€ 1.50	INKM
TECHNOLOGICAL APPARATUS	Installation and uninstallation of technological equipment to support investigation activities.	lump sum <sup>1</sup>	€ 400,00	ITEC
SERVICE TECHNOLOGICAL APPARATUS	Use of technological equipment useful to the investigation activities.	daily <sup>2</sup>	€ 50,00	STEC
URGENT ACTIVITY 24H	Request for activation of the operational activity within 24h	%	Cost of the hourly rate, agreed during the assignment, increased by a minimum of 50% <sup>4</sup> for administrative management	UR24
WITNESS DEPOSITIONS	Indemnity for testimony depositions	daily <sup>3</sup>	€ 350,00	DEPT
TRANSFER EXPENSES	Food, accommodation and transportation costs	refund	Cost increased by a minimum of 10% <sup>4</sup> for administrative management	TRAS
OTHER EXPENSES	Any other expenses previously agreed with the customer, expenses / purchases necessary for the completion of the dossier, tolls, parking, access to limited areas, administrative penalties, etc.	refund	Cost increased by a minimum of 10% <sup>4</sup> for administrative management	SPES
EXTERNAL CONSULTANCY	External consultancy carried out by professionals specialised in technical activities such as: graphologist, forensic geneticist, ballistic expert, etc.	refund	Cost increased by a minimum of 10% <sup>4</sup> for administrative management	CONS
FOREIGN CORRESPONDENTS	Professionals belonging to the international network necessary to carry out the assignment.	refund	The cost will be agreed in advance	COES

The amount of the tariffs is established on the basis of the type of means used and the complexity of the assignment;

### NOTE:

- The hours dedicated by the staff for installation / uninstallation are excluded and will be accounted for separately according to the agreed hourly rate.
- The days are intended from the installation of the technological apparatus (for a minimum of 5 days) to the uninstallation. In case of stand-by positioning of the device, a daily refund of € 30.00 per single device is provided.
- The cost is per person and per single day or part thereof. Travel expenses are also excluded.
- The determination of the percentage is established within the limits indicated on the basis of parameters such as, by way of example but not limited to: payment methods, service management, complexity of the operation, etc.

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